

2024/2025 學年研究所碩士班

一、一般申請文件

文件	文件	一般應備文件
1	大頭照 1 張	請上傳至報名網站。
2	英文或中文學歷證明文件影本 1 份	<p>文件要求：</p> <ol style="list-style-type: none"> 1. 影本需經中華民國駐外機構驗證。 2. 若學歷證明文件為中英文以外之語言，則需另附中文或英文譯本。 3. 當年度六月畢業生可先提交經駐外館處驗證之學生證影本或英文在校證明，但需於入學時提交經駐外館處驗證之學歷證明正本。 <p>*備註：「文藻外語大學外國學生入學規定」第五條已針對「學歷證明文件」進行說明。</p>
3	中文或英文學士學位成績單影本 1 份	<p>文件要求：</p> <ol style="list-style-type: none"> 1. 影本需經中華民國駐外機構驗證。 2. 若成績單為中英文以外之語言，則需另附中文或英文譯本。
4	財力證明文件（至少 3,500 美元）	<p>文件要求：</p> <ol style="list-style-type: none"> 1. 銀行提供之正式文件，需足以支付外籍生在台學習費用。 2. 提供全額獎學金或援助之政府、高等教育機構或民間組織提供之聲明。 <p>*備註：印尼申請者在申請簽證時需提供 5,000 美元之財力證明或提供政府、高等教育機構或民間組織獎學金文件。</p>
5	其他應備文件	請參考下表。

二、各系所申請應備文件：

系所	應備文件
英國語文系碩士班 *全英語授課	<ol style="list-style-type: none"> 1. 英文自傳一份。 2. 英文讀書計畫一份。 3. 英語檢定證書影本 (例: CSEPT, TOEFL, TOEIC, IELTS, Linguaskill Business)，英語母語者除外。 *入學最低英語門檻為 CEFR 的 B1(含以上)程度，相等於 TOEIC 550。 4. 推薦信一份。 5. 其他外語檢定證書影本、相關證照或證書、優異表現或成就證明。

系所	應備文件
國際事務系碩士班 *全英語授課	<ol style="list-style-type: none"> 1. 英文自傳一份。 2. 英文讀書計畫一份。 3. 英語檢定證書影本(例: TOEFL, TOEIC, IELTS, BULATS)，英語母語者除外。 *入學最低英語門檻為 CEFR 的 B1(含以上)程度，相等於 TOEIC 550。 4. 推薦信兩份。 5. 其他相關證照、獲獎證明、國際活動參與經驗、論文。
國際企業管理系碩士班 *中文授課	<ol style="list-style-type: none"> 1. 英文或中文自傳 (一頁 A4) 。 2. 英文或中文讀書計畫一份(一頁 A4) 。 3. 英語檢定證書影本(例: TOEFL, TOEIC, IELTS, BULATS) 。 4. 中文檢定證書影本 (例: TOCFL/TOP 或 HSK) *TOCFL 成績須 B1(含)以上。 5. 推薦信一份。 6. 相關證照、優異表現或成就。
翻譯系碩士班 *雙語授課	<ol style="list-style-type: none"> 1. 英文或中文自傳 (一頁 A4) 。 2. 英文或中文讀書計畫一份(一頁 A4) 。 3. 英語檢定證書影本(例: TOEFL, TOEIC, IELTS, BULATS) 。 4. 中文檢定證書影本 (例: TOCFL/TOP 或 HSK) 。 5. 推薦信一份。 6. 其他外語檢定證照影本、相關證照、優異表現或成就。
法國語文系歐洲研究碩士班 *全英語授課	<ol style="list-style-type: none"> 1. 英文或中文自傳 (一頁 A4) 。 2. 英文或中文讀書計畫一份(兩頁 A4，包含對歐洲研究領域感興趣之原因) 。 3. 英語檢定證書影本 *入學最低英語門檻為 CEFR 的 B1(含以上)程度 4. 推薦信一份。 5. 其他外語檢定影本、相關證照、獎項、著作發表、優異表現或成就。
華語文教學碩士班 *中文授課	<ol style="list-style-type: none"> 1. 中文自傳 (一頁 A4) 。 2. 中文讀書計畫一份(兩頁 A4) 。 3. 中文檢定證書影本 (例: TOCFL/TOP 或 HSK) 。 4. 推薦信一份。 5. 其他外語檢定證照影本、相關證照、優異表現或成就。

Graduate institutes/Master's degree programs in academic year 2024/2025

A. General application documents:

Item		General submitted documents of applicants
1	1 headshot photo	The digital file of the headshot should be uploaded to the application website.
2	1 photocopy of the academic credentials in English or Chinese	<p><u>Requirements:</u></p> <p>A.The photocopy has to be verified by the Embassy of the Republic of China, representative offices, offices, or other organizations authorized by the Ministry of Foreign Affairs (hereby named overseas embassies).</p> <p>B.If the documentation of academic credentials is in other foreign languages beyond Chinese and English, the Chinese or English translated version should be attached additionally.</p> <p>C.The applicants who are going to graduate this June may submit the photocopies of their student ID card or English certificates of current enrollment verified by the overseas embassies first, but the documentation of academic credentials that is verified by overseas embassies should be submitted when they enroll.</p> <p>*Remarks: The definition and the requirements of “academic credentials” are elaborated in the Article V of "Wenzao Ursuline University of Languages Admission Regulations for International Students”.</p>
3	1 photocopy of the official transcript of Bachelor's degree in English or Chinese	<p><u>Requirements:</u></p> <p>A.The photocopy has to be verified by the overseas embassies.</p> <p>B.If the documentation of official transcript of Bachelor degree is in other foreign languages beyond Chinese and English, the Chinese or English translated version should be attached additionally.</p>
4	Financial proof or document with sufficient funds (USD 3,500)	<p><u>Requirements:</u></p> <p>A.Officially offered by a bank to support an international student's study in Taiwan.</p> <p>B.A statement offered by a government, institution of higher learning or civic organization providing full scholarship or aid.</p> <p>*Remarks: For Indonesian applicants, please provide the financial proof of USD 5,000 or the scholarship document from a government, institution of higher learning or civic organization when applying for visa.</p>
5	Other required documents	All the other required documents of the graduate institutes and master's degree programs are listed in the following table.

B. Required documents of the graduate institutes/master's degree programs:

Graduate Institutes	Language	Documents submitted by applicants
Master of Arts in English	English Instruction	<ol style="list-style-type: none"> 1. An English Curriculum Vitae. 2. An English study plan. 3. A copy of English proficiency test record (e.g., CSEPT, TOEFL, TOEIC, IELTS, Linguaskill Business), except for English native speakers; *The minimum English proficiency test score for entry should be B1 level or above of CEFR (e.g., TOEIC 550). 4. One reference letter. 5. Copies of other foreign languages proficiency test records, other related licenses or certificates, outstanding performance and achievement works if applicable.
Master's Program of International Affairs	English Instruction	<ol style="list-style-type: none"> 1. An English Curriculum Vitae. 2. An English study plan. 3. A Copy of English proficiency test record (e.g., TOEFL, TOEIC, IELTS, BULATS), except for English native speaker. *The minimum English proficiency test score for entry should be B1 level or above of CEFR (e.g., TOEIC 550). 4. Two reference letters. 5. Copies of other relevant licenses, certificates, awards, performance of international activities, essays or theses, if applicable.
Master's Program of International Business Administration (MBA Program)	Chinese Instruction	<ol style="list-style-type: none"> 1. English or Chinese autobiography (one typed A4 page). 2. English or Chinese study plan (one typed A4 page). 3. Copy of English proficiency test record (e.g., TOEFL, TOEIC, IELTS, BULATS). 4. Copy of Chinese Proficiency test record (e.g., TOCFL/TOP or HSK). *TOCFL record should be B1 or above. 5. One reference letter. 6. Other related certificates, outstanding performance and achievement works.

Graduate Institutes	Language	Documents submitted by applicants
Master of Arts in Translation and Interpreting	Bilingual Instruction	<ol style="list-style-type: none"> 1. English and Chinese autobiography (one typed A4 page). 2. English and Chinese study plan (one typed A4 page). 3. Copy of English proficiency test record (e.g., TOEFL, TOEIC, IELTS, BULATS). *The minimum English proficiency test score for entry should be B2 level or above of CEFR. 4. Copy of Chinese Proficiency test record (e.g., TOCFL/TOP or HSK). *TOCFL record should be B2 or above. 5. One reference letter. 6. Copies of other foreign languages proficiency test records, other related licenses, outstanding performance and achievement works.
Master's Program in European Studies	English Instruction	<ol style="list-style-type: none"> 1. English or Chinese autobiography (one typed A4 page). 2. English or Chinese study plan (max. two typed A4 pages, including how you are interested in the field of European studies). 3. Copy of English proficiency test record. *The minimum English proficiency test score for entry is B1 according to CEFR. 4. One reference letter. 5. Copies of other foreign languages proficiency test records, other related licenses, awards, publications, outstanding performance and achievement works.
Graduate Institute of Teaching Chinese as a Second Language	Chinese Instruction	<ol style="list-style-type: none"> 1. Chinese autobiography (one A4 page). 2. Chinese study plan (two A4 pages). 3. Copy of Chinese proficiency test record (e.g., TOCFL/TOP or HSK). *TOCFL score should be B2 or above. 4. One reference letter. 5. Copies of other foreign languages proficiency test records, other related licenses, proof of outstanding performance and achievement.